

Zachary Henderson

Small Business Owner

New Florence, PA 15944

zrocks.henderson@outlook.com

(814)421-5450

Work Experience

Owner, MMBR

Hock to Dock Industries Ltd

May 2015 to Present

- Founded and Grew Company to hold over \$10mil in assets.
- Performed Legal Research, and Drafted Deeds and Contracts for various clients
- Managed Foreign Real Estate Investments
- Offered Budget-Friendly Mediation Services for individuals and small businesses involved in small claims lawsuits

Program Monitor

Firetree Ltd - Indiana, PA

June 2018 to November 2018

- Oversaw the Day-to-Day Operations of Our Facility
- Scheduled and Managed the administration of clients' Medications
- Held Responsibility for the Safety and Security of Our Clients and Our Facility
- Performed Pat-Downs and Drug Tests
- Transported Clients to and from various meetings, appointments, and court hearings

Warehouse Worker

Westmoreland Cleanways - Latrobe, PA

August 2016 to April 2018

- Data Entry
- Forklift Operator
- Assisted in Opening and running Operations of new Facility
- Cashier
- Accepted, Sorted, Processed, stored, and Shipped out materials to be recycled

Heavy Equipment Operator

Henderson's Farm

2010 to 2018

- Seedbed Preparation
- Livestock Care
- Heavy Equipment Operation
- Soil Tests
- Land Clearing as-needed

Education

Associate of Arts

Westmoreland County Community College

2014 to 2017

High School Diploma

Laurel Valley Middle/High School

2010 to 2011

Skills

HEAVY EQUIPMENT (8 years), FORKLIFT (2 years), BACKHOE (8 years), Legal Research (2 years), Contracts (2 years), Warehouse Associate, Shipping, General Labor, Drug Safety, Monitoring, Customer Service

Certifications/Licenses

Forklift Certified

Additional Information

SPECIAL EXPERIENCE

-Experience Confidentially Transporting Large Sums of Money

-Experience in Real Estate

-Experience Working in Drug and Alcohol Recovery

Heavy Equipment Experience:

- Backhoe/Loader (8 years)
- Skid Steer (4 years)
- Crawler Loader (3 years)

SKILLS

Proficient in the following Microsoft Office Products:

- Word
- Excel

- PowerPoint
- Working Knowledge of Access

- Excellent Written and Verbal Communication Skills

- Highly Analytical

- Forklift Certified